CAVALIERS OF THE NORTHEAST 34th Annual Summer Specialty Show Weekend

Three Conformation Shows Veteran, Adult, & Puppy Sweepstakes, Trick dog & CGC



August 15 - 18, 2024

Crowne Plaza Suites Pittsburgh, Pennsylvania

JUDGING PANEL

Thursday, August 15, 2024 **SWEEPSTAKES:** John Goodwin (Intrynzik) USA

Friday, August 16, 2024 CONFORMATION: Alix Jauffret (Passeriphane) FR JUNIOR SHOWMANSHIP: MaryBeth Culhane (Anhinga), USA TRICK DOG & CGC Testing: Barbara Landfried (BCKC) USA

Saturday, August 17, 2024 CONFORMATION: Deirdre Petrie AKC USA JUNIOR SHOWMANSHIP: Laura Yassky Glynn (Hudsonview) USA

Sunday, August 18, 2024 CONFORMATION: Bojan Cukic (Gentle Star) Serbia JUNIOR SHOWMANSHIP: Deborah Mitchum (NorthPointe), USA

SHOW CHAIRS

Deborah Mitchum 210 Pineview Dr Wexford, PA 15090 412-848-5086 Laura Yassky Glynn 212 Radcliff Drive Upper Nyack, NY 10960 201-906-5665

SHOW SECRETARY

Flynn Weeks CNE Show Secretary 2696 Cheyennes Trl Gerrardstown, WV 25420 cneshowsecretary@gmail.com

NOTE: <u>PLEASE</u> address your entries to Flynn Weeks, Show Secretary.

SHOW RULES COMMITTEES

Deborah Mitchum(Address and telephone above)Laura Yassky Glynn(Address and telephone above)Alison Matos186 Overlook Road, Poughkeepsie, NY 12603

SHOW COMMITTEE

Deborah Mitchum, Organizing and Coordinating Personnel, Special Events MaryBeth Culhane, Decorations, Exhibitor gifts, Junior Showmanship Events Yolanda & Chris Degen, Live Streaming, Auction and MC Laura Yassky Glynn, Vendors, Judges welcome baskets Linda McFarland, Prizes, Vendors Mr. Bryan Sirotkin, BS Photography, Photography

Cover Art: The cover art is an original piece created by Marybeth Culhane with the assistance of machine technology.

SCHEDULE OF EVENTS

<u>NOTE</u>: Breaks after the dog competitions are at the Judge's discretion. The time to resume conformation judging is announced just prior to the break.

Thursday, August 15, 2024

7:00 PM Veteran, Puppy, Adult Sweepstakes, John Goodwin (Intrynzik) USA Appetizers and Cash Bar

Friday, August 16, 2024

8:00 AM	Complimentary Breakfast
9:00 AM	Conformation Judging, Alix Jauffret (Passeriphane) FR
	Dog Classes (through Senior Open Dog)
	Junior Showmanship, MaryBeth Culhane USA
	Conformation Judging continues with Winners Dog Competition
	Break – Buffet Lunch (boxes available to go) pre-order
	(CGC Testing and Trick Dog Testing during lunch)
	Pee Wee Puppy Fun Match Conformation
	Judging continues with Bitch Classes and Winners Bitch Competition Veterans and Unofficial Classes
	Best in Show Competitions and Special Awards
6:00 PM*	Seminar – Reproduction Dawna Voelkl DVM, Board Certified American College of Theriogenologist
	Dinner and Cash Bar
	*(or 20 minutes after Best In Show, whichever is later.) Followed by poolside party with prizes.

Saturday, March 16, 2024

8:00 AM	Complimentary Breakfast
9:00 AM	Conformation Judging, Deidre Petrie AKC USA Dog Classes (through Senior Open Dog)
	Junior Showmanship, Laura Yassky Glynn USA
	Conformation Judging continues with Winners Dog Competition
	Break – Buffet Lunch (boxes available to go) pre-order
	Pee Wee Puppy Fun Match Conformation
	Judging continues with Bitch Classes and Winners Bitch Competition Veterans and Unofficial Classes
	Best in Show Competitions and Special Awards
	Complimentary Pittsburgh Cookie Table
5:45 PM	Junior Handlers: Movie and Pizza night with Mrs. Culhane
	Tour of Classic Pittsburgh, Wigle Whiskey Distillery for Tasting and Dinner
	*(or 20 minutes after Best In Show, whichever is later.)

Sunday, March 17, 2024

- 8:00 AM Complimentary Breakfast9:00 AM Conformation Judging, Bojan Cukic (Gentle Star) Serbia
- Dog Classes (through Senior Open Dog)

 Junior Showmanship, Deborah Mitchum USA

 Conformation Judging continues with Winners Dog Competition

 Break Buffet Lunch (boxes available to go) pre-order

 Pee Wee Puppy Fun Match Conformation

 Judging continues with Bitch Classes and Winners Bitch Competition Veterans and Unofficial Classes

 Best in Show Competitions and Special Awards

HOTEL INFORMATION

Crowne Plaza Suites Pittsburgh South 164 Fort Couch Road, Bethel Park, PA, 15241 +1-412-833-5300

Rates: \$149.00 Single or Double Occupancy Reservation deadline is **July 15, 2024**. \$45 one-time Pet Fee, no ballroom fee.

Guests can book 2 ways: by calling (412) 833-5300, dial 1 for reservations, provide block code: CAV Or by using this link: <u>Cavaliers of Northeast Dog Show</u>

Check-in 4PM; Check-out noon. Note: Cancellations require 24 hours notice for a full refund of the advance deposit. Otherwise, one night's room and tax will be charged.

HOTEL AND GROUND RULES

Everyone must comply with the request that <u>ALL DOGS</u> be **crated** at <u>all times</u> when not under the direct supervision of a wide awake, responsible adult person. This is for your protection, for the protection of the dog, and the Hotel's protection. Please cover furnishings and bed with your <u>OWN SHEETS and TOWELS</u> if dogs get on the furniture.

No bathing of dogs. If feet need touch-up, use your <u>OWN TOWELS</u>. CLEAN HAIR FROM SINKS AND TUBS. NO WET DOGS ON THE FURNITURE.

Bring with you the necessary equipment for <u>immediate</u> clean-up -- plenty of baggies, paper towels, sponge, pooper- scooper, trash bags, etc.

Inform hotel of any serious damage to your room. This is your responsibility.

Report barking dogs, catch any running loose, carry extra baggies, etc. for emergencies and a helping hand. Pick up all litter -including paper cups, cigarette butts, soft drink cans -- and place them in a trash bag. Future Shows at this site/hotel depend on how well you control your dog, your children, and yourself. Please make this one a success and the future shows a possibility.

TRANSPORTATION

DIRECTIONS TO CROWNE PLAZA SUITES 20 miles from the Pittsburgh Intl Airport

AIRPORT TAXI SERVICES **To get to the taxi stand at the airport, you can:** Go to the landside terminal Go to the lower level Exit through the "commercial" doors Go to the taxi stand area on the curb **Other taxi services near the airport include:** Byers Taxi at (724) 567-5664 Checker Transportation at (740) 283-1757 Cityline Black Car Service LLC at (412) 251-6294 Classy Cab at (412) 322-5080 Pittsburgh Airport Taxi at (412) 218-1080 Reserve transportation well in advance of your arrival!

SHOW RULES

Show Rules last changed 5/16/24, effective 7/1/2024.

Definition of Classes last changed 5/12/22 effective 8/1/22.

Performance Show Rules last changed 8/18/22 effective 9/1/22.

Performance Class Definitions last changed 6/27/23 effective 10/1/23.

The CKCSC-USA Show Rules are available on the Club's website www.ckcsc.org. Please review the updated Show Rules carefully. The effective date appears at the top of each set of rules.

- for Show Rules, select Events Conformation Info Show Rules.
- for Performance Show Rules, select Events Performance Info Show Rules.

NOTE: New Scent Work Title program is effective 1/1/21. Rules, Class Definitions, and Title Requirements as of 9/1/22 are posted on the website.

SHOW RULES CHANGE

Last change adopted 5/16/24, effective 7/1/2024.

#13. If a Cavalier is entered by the breeder/owner in the Bred By class and the breeder/owner is not available to show it the dog can be moved to the Open class. The show secretary must be informed in writing by submission of the Bred By Class Change Form after the closing date and until 30 minutes prior to the start of all judging for that day. Once a dog is moved to the Open Class it must remain in the Open Class for the remainder of the show weekend. The breeder/owner is ineligible to show any dog in bred by exhibitor for the duration of the show weekend.

13A. If a Cavalier fails to appear in the Official Conformation Class in which it is entered, it cannot be exhibited in any other Official Conformation Class on that day.

DEFINITION OF CLASSES CHANGE

6/27/23 Rally: Added Rally Choice title effective 10/1/2023.

IMPORTANT!

Supplemental Entry Form and proof of foreign registration are required if you need to enter a dog using its Foreign Registry Number while you are waiting on a CKCSC number. Proof of foreign registration is any document that shows the foreign number is assigned to that dog. The application to register the individual dog or the litter must have been received by the Registration Office by late closing or the entry will not be accepted. If you have any questions or cannot download the form, please contact Beth Bales. (Refer to Show Rules Section II. Dogs, Rule 1.)

RINGSIDE READY REMINDER!

It is the responsibility of the exhibitor to have their dog ringside for all competitions for which they are eligible, including dogs that are eligible to return to the ring for Reserve and Award of Merit competitions. The grooming area and hotel rooms are not ringside. Dogs that are not ringside and ready to enter when called to join the competition may not be allowed to enter the ring.

DAILY EVENT HIGHLIGHTS

For more information and late-breaking news, go to our website, www.ckcsc.org!

Our theme colors will be Black & Gold – it's Pittsburgh, of course. Bryan Sirotkin will be our official photographer, and we will have a casual photo-op set up to snap some candids as remembrances of your time "in the Burg".

One of our fabulous show committee members really wanted a Pittsburgh Cookie Table – so we will do that – wait until you taste some of the typical Pittsburgh wedding cookies.

THURSDAY

Welcome to Pittsburgh celebration! Participate in Sweeps which will kick off at 7:00PM. Welcome Party Appetizers and Cash Bar.

FRIDAY

<u>Reproduction seminar titled "What is the best breeding method, based upon timing and sperm quality"</u> will follow Best in Show on Friday by Theriogenologists and Professors Drs. Dawna Voelkl and Dietrick Volkmann. There will be a cash bar during and following the seminar.

Buffet dinner will be offered, and following the lecture, a fun party, with games and prizes will happen poolside. Be on the lookout for hidden clues, and hidden markers on Thursday and Friday, which will be awarded gifts during the event!

Dr. Dawna Voelkl was born and raised in Emsworth, Pennsylvania and earned her undergraduate degree from Bryn Mawr College in 1991. After completing her post-baccalaureate pre-health courses at the University of Pennsylvania, Dr. Voelkl received her veterinary degree (DVM) from Cornell University in 2003. She then completed the first year of a residency in comparative theriogenology (reproduction) at the University of Minnesota and the final two years at the New Bolton Center of the University of Pennsylvania. At the conclusion of her residency training, Dr. Voelkl achieved specialty board certification from the American College of Theriogenologists in 2006. From Penn, Dr. Voelkl joined the faculty of the College of Veterinary Medicine in Missouri and served as Assistant and then Associate Teaching Professor of Theriogenology, until she joined the practice of Meadowlands Veterinary Hospital in 2022

Dr. Dietrich Volkmann grew up on a beef ranch in Namibia and was educated at the University of Pretoria in South Africa, where he worked until 2000. His most recent post was as head of the Department of Theriogenology. In South Africa, veterinarians must learn about all species, so Volkmann conducted research across many veterinary species, including dogs and sheep. Volkmann, who joined the college faculty in Missouri in 2006. He has published numerous scientific research studies and a textbook on Reproductive Veterinary Ultrasonography.

SATURDAY

Pittsburgh Trip via carpool to Wigle Whiskey for tour and dinner will follow Best in Show. See some Pittsburgh highlights including the Point at Three Rivers, the Lookout over the city from Mt. Washington and a tour and tasting at the Wigle Whiskey Distillery, followed by dinner from the interesting Wigle menu. While the adults are out, there will be a pizza party and activities for the kids at the hotel.

SILENT AUCTION!

CNE is offering a silent auction (will open a week before the show and conclude with both bidding on Friday evening. Any of the Show Committee Members will gratefully accept your bids and a Facebook live will enable real time bidding from everywhere! All proceeds go to help to offset show expenses. Several raffle items will also be available and all attending our seminar will receive a raffle ticket with their dinner ticket (others available for purchase).

GENERAL SHOW INFORMATION

For more information and late-breaking news, go to our website, www.ckcsc.org!

Livestreaming of the judging is available via FaceBook and the Clubs page at www.facebook.com/ckcscusa

<u>Entries</u> will be accepted via *email* in addition to postal mail. Please read the full instructions carefully. The Summary of Amounts Due, Show Entry, and Supplemental Entry forms are available as fillable forms on the website.

<u>Credit Cards</u> will be accepted via PayPal as payment for entries in addition to checks. Instructions are included in the premium and available online.

The Grooming Room is adjacent to the ballroom. No grooming in the hallways.

<u>Photographs</u> of your Cavaliers can be scheduled during the weekend with Mr. Bryan Sirotkin, BS Photography, 10025 Shaker Drive, Columbia MD (410) 491-8374. Win shots will be taken each day after the judging is completed based on a first come first served basis. Photos will be available on the day, as a photographic printer will be part of the package.

<u>Vendor</u> space is available for \$50 per 6-foot table for the weekend. To reserve space, please send your requirements and a check payable to CNE to: Flynn Weeks, Show Secretary. If paying by credit card, include your email address to receive a PayPal invoice from the CNE Treasurer. Do not send credit card information to the Show Secretary.

Pee Wee Puppy Fun Match will be held immediately following the lunch break all three days. Puppies 3 - 4 months of age are eligible to compete. Puppy should be accustomed to a collar and lead or they may use a harness. This event is meant to be a good experience for the puppy rather than highly competitive. Puppy must be current on all age-appropriate vaccinations. Sign up at the show. Entry fee is \$5.

<u>CGC and Trick Dog Testing</u>: will be held during lunch break time on Friday.

Donations are welcome and sponsorships are encouraged. Donations towards the show expenses are appreciated. All sponsorships and donations will be acknowledged in the catalog. In addition to a donation of any amount, please consider one of these opportunities, even if you are not able to attend the show.

<u>Class Sponsorships</u> are \$10 per class and help defray the costs of the ribbons awarded in each class. <u>Event Sponsorships</u> are \$50 and can be designated to support any food event, such as Coffee, Lunches, Sweeps Reception, and Saturday pizza. Indicate on the Summary Sheet which food event you would like to sponsor. Show Sponsorships are used where needed for general show expenses. The levels are:

Gold: \$500, Silver: \$750 Platinum: \$1,000.

<u>Friday and Saturday Buffet Lunch</u> features BBQ Brisket, slow roasted beef brisket, peach bourbon BBQ sauce, Washington reserve white cheddar, house made bread and butter pickles on a whole wheat brioche bun; Lemon Chicken Pita Wrap, Lemon- rosemary marinated free range chicken breast, sliced Roma tomato, shredded lettuce, cucumber sour cream in a pita pocket and Garden Salad, spring mix, shredded carrots, black olives, pickled onion ribbons, heirloom grape tomatoes, toasted focaccia croutons, with ranch or Italian dressing.

Reserve your lunch on the Summary Sheet. To go boxes will also be available.

Complimentary Breakfast available each day and includes a delicious assortment of handheld breakfast sandwiches, including Breakfast Burritos with egg, black bean and corn hash and cheese, Canadian Bacon and Egg Muffin, and the classic Sausage, Egg and Cheese Biscuit, seasonal whole and sliced fruit, Muffin, Bagel and Breakfast bread assortments, Fresh Orange, Apple and Cranberry Juice all served with Hot Coffee and Teas.

CAVALIER KING CHARLES SPANIEL CLUB, USA DEFINITION OF CLASSES

As of 9/1/22

The term "Dog" applies to both sexes unless otherwise specified.

CONFORMATION (As of 2/21/19)

Official Conformation Classes (Championship Points awarded if entry justifies.)

Junior Puppy: Puppies 5 months but not yet 9 months.

Senior Puppy: Puppies 9 months but not yet 12 months.

<u>Graduate Puppy:</u> Dogs 12 months but not yet 18 months and not holding a CKCSC, USA championship title.

<u>Novice</u>: Dogs 5 months and older, never to have won any points at a CKCSC, USA or CKCSC Regional Championship Show, nor a major win, nor a championship in any Registry in which the Breed is recognized.

<u>Bred By Exhibitor</u>: Dogs 5 months and older, owned by the breeder and handled in the ring by the breeder or his/her spouse or domestic partner. The breeder is the registered owner of the dam at the time of mating.

Junior American Bred: Dogs 5 months but not yet 18 months, whelped in the USA of a mating that took place in the USA, and not holding a CKCSC, USA championship if over 12 months of age.

<u>American Bred</u>: Dogs 18 months and older, whelped in the USA of a mating that took place in the USA and not holding a CKCSC, USA championship title.

<u>Second Generation American Bred</u>: Dogs 5 months and older which are American Bred and of which both sire and dam are American Bred, and not holding a CKCSC, USA championship title. (Offered at the National Specialty, Members Club Show, and Trudy Brown Memorial Rally only.)

<u>Health & Conformation</u>: Dogs 5 years and older with an OFA certificate that shows an OFA registry number and states that the dog has not evidence of hip dysplasia after 2 years of age and certified clear within 1 year of the postmark closing date for that show of the following diseases: Heart - by a board certified cardiologist; Patellar Luxation - by a licensed veterinarian or via an OFA certificate; Eyes- by CERF of by a board certified veterinary ophthalmologist's exam sheet indicating that the eyes are "normal". Copies of the 4 certificates must accompany the entry form for any dog entering this class.

<u>Special Limit Blenheim:</u> Blenheim dogs 5 months and older and not holding a CKCSC, USA championship title if over 12 months of age.

<u>Special Limit Tricolor:</u> Tricolor dogs 5 months and older and not holding a CKCSC, USA championship title if over 12 months of age.

<u>Special Limit Ruby:</u> Ruby dogs 5 months and older and not holding a CKCSC, USA championship title if over 12 months of age. <u>Special Limit Black & Tan:</u> Black & Tan dogs 5 months and older and not holding a CKCSC, USA championship title if over 12 months of age.

<u>Open:</u> Dogs 5 months and older. <u>Senior Open:</u> Dogs 7 years and older.

Unofficial Conformation Classes (No championship points awarded.)

Veteran: Dogs 7 years and older.

<u>Stud Dog:</u> Stud dogs to parade with 2 or more of their get from at least 2 different litters, not necessarily in the same ownership. Get must be entered in an Official or Unofficial Conformation Class at this Show. CLASS TO BE JUDGED ON QUALITY AND CONSISTENCY OF GET ONLY.

<u>Brood Bitch:</u> Brood bitches to parade with two or more of their produce from at least two different litters, not necessarily in the same ownership. Produce must be entered in an Official or Unofficial Conformation Class at this Show. CLASS TO BE JUDGED ON QUALITY AND CONSISTENCY OF PRODUCE ONLY.

<u>Brace:</u> Two dogs 5 months or older, of the same color and in the same ownership but not necessarily of the same sex. CLASS TO BE JUDGED ON SIMILARITY AND QUALITY.

<u>Awards</u>

All official conformation classes are judged for dogs, then bitches. Winners/Reserve Winners/Best Puppy competitions take place after judging concludes for that sex. Initial competition for Special Awards Best Blenheim, Tricolor, Ruby, and Black-and-Tan In Show is held after Best Puppy for that sex is awarded. Unofficial conformation classes, including Best Veteran In Show, are judged after the competition for Winners/Reserve Winners Bitch/Best Puppy Bitch. The remaining Final and Special Awards follow the unofficial conformation classes.

Final Awards (Championship points awarded if entry justifies.)

Winners (WD, WB): Awarded from the Class Winners.

<u>Reserve Winners</u> (RWD, RWB): Awarded from the remaining Class Winners and the second place dog to Winners.

Best Puppy (BPD, BPB): Awarded from eligible puppies under 12 months of age.

Best In Show (BIS): Awarded from Winners Dog and Winners Bitch.

Reserved Best In Show (RBIS): Awarded from the Opposite Sex Winner and the Reserve Winner to Best In Show.

<u>Best Puppy In Show (BPIS)</u>: Awarded from the winners of the Best Puppy Dog/Bitch competitions after Reserve Best In Show competition.

<u>Award of Merit</u> (AOM): Awarded after Reserve Winners from the remaining Class Winners and next placing dog to Reserve Winners or the first AOM winner. (Up to two AOMs are awarded to each sex at all National shows and each Regional AGM trophy show.)

Special Awards (No championship points awarded.)

<u>Best Veteran In Show:</u> Awarded from the winners of the Veteran Classes immediately following the Veteran Class competition. <u>Special Awards</u>: Awarded from eligible dogs from all of the classes. The definition for the Special Award is the same as the associated class definition. They must include:

Best American Bred in Show, Best Bred By Exhibitor In Show, Best Health and Conformation In Show (from the Class Winners), Best Blenheim In Show, Best Tricolor In Show Best Ruby In Show and Best Black-and-Tan In Show

JUNIOR SHOWMANSHIP As of 8/1/22

(To be judged on how well the dogs are handled, NOT on the dogs themselves.)

<u>Pee Wee Class</u>: Handlers 5 years but not yet 11 years. Dogs not to be placed upon the examining table. Handler is allowed to have an adult accompany them in the ring. All participants are awarded first place ribbons. Wins are not eligible for yearend awards.

Junior Class: Handlers 6 years but not yet 10 years. Dogs not to be placed upon the examining table.

Intermediate Class: Handlers 10 years but not yet 14 years. Dogs to be placed upon examining table.

Senior Class: Handlers 14 years but not yet 18 years. Dogs to be placed upon examining table.

CAVALIER KING CHARLES SPANIEL CLUB, USA, MATCH RULES

as of 9/1/19

Pee Wee Puppy

(The term "Puppy" applies to both sexes unless otherwise specified.)

Where applicable, the Cavalier King Charles Spaniel Club, USA, (CKCSC, USA) "Procedure for Registration and Transfer of Dogs" and "Show Rules" will be followed.

CKCSC, USA, Members can show any Cavalier King Charles Spaniel puppy that is registered with or awaiting registration with the CKCSC, USA; has a Performance Event Number (PEN); or is ineligible for registration with the CKCSC, USA. Any nonmember is welcome to enter their Cavalier King Charles Spaniel puppy.

No puppy may be entered under a Judge by whom it was bred or to whom it currently or has previously belonged, including co- ownerships.

No Championship Points shall be earned at Pee Wee Puppy Matches.

A single class will be offered for puppies at least three (3) months of age, but not yet five (5) months. Best Pee Wee Puppy will be awarded to the class winner. Puppies of the opposite sex to the winner will compete for Best of Opposite Sex to Best Pee Wee Puppy. Critiques will be written for both winners.

Puppies must be current on all age-appropriate vaccinations. This is the owner's responsibility. By entering the competition, the owner acknowledges that the Cavalier King Charles Spaniel Club, USA, Inc., assumes no liability for any illness contracted by the puppy as a result of entering the competition.

A puppy may be shown on a collar and leash or harness.

CLASS ELIGIBILITY BY BIRTHDATE (AUGUST 15 – 18, 2024)

Please refer to the following chart to ensure your dog's age is within the eligible age range (inclusive) for the class.

Class Name	Friday (8/16/24)	Saturday (8/17/24)	Sunday (8/18/24)
Junior Puppy	11/17/23 - 3/16/24	11/18/23 - 3/17/24	11/19/23 - 3/18/24
Senior Puppy	8/17/23 - 11/16/23	8/18/23 - 11/17/23	8/19/23 - 11/18/23
Graduate Puppy	2/17/23 - 8/16/23	2/18/23 - 8/17/23	2/19/23 - 8/18/23
Novice	before 3/17/23	before 3/18/23	before 3/19/23
Bred By	before 3/17/23	before 3/18/23	before 3/19/23
Junior American Bred	2/17/23 - 3/16/24	2/18/23 - 3/17/24	2/19/23 - 3/18/24
American Bred	before 2/17/23	before 2/18/23	before 2/19/23
Health/Conformation	before 8/17/19	before 8/18/19	before 8/19/19
Special Limit	before 3/17/23	before 3/18/23	before 3/19/23
Open	before 3/17/23	before 3/18/23	before 3/19/23
Puppy Sweeps	Thursday (8/15/24)		

Junior Puppy Senior Puppy Graduate Puppy Thursday (8/15/24) 11/16/23 – 3/15/24

8/16/23 - 11/15/23 2/16/23 - 8/15/23

PAYMENT OF ENTRY FEES

Cavaliers of the Northeast (CNE) will accept credit cards for entry fees in addition to checks but will <u>not</u> be accepting any credit card information with your show entry. CNE has switched to a completely different method done entirely with PayPal.

On the Summary of Amounts Due, check the line below TOTAL ALL ITEMS where prompted to indicate that you authorize CNE to send you an invoice via PayPal. There is a \$10 convenience fee to use a credit card for payment.

About a week before the show you will receive an email from <u>service@paypal.com</u> with subject Invoice from Cavaliers of the Northeast. It will contain a link to your invoice.

Click on the link in the email and you go directly to your PayPal invoice. The invoice will identify Cavaliers of the Northeast. Enter your credit card number and amount into their secure website. No one sees or has access to your information. The payment goes directly into the Cavaliers of the Northeast account at PayPal.

Do <u>NOT</u> submit any credit card information with your entries.

DO make sure that the email address on your show entry has the email address to which you wish the invoice to be sent.

SHOW ENTRIES ACCEPTED VIA EMAIL

Cavaliers of the Northeast (CNE) will accept entries via email in addition to postal mail under the following conditions. PLEASE read the instructions CAREFULLY.

Entries will not be accepted until payment is received.

DO NOT SEND ANY CREDIT CARD INFORMATION WITH YOUR ENTRIES.

Entries submitted by mail must include a check or payment is assumed to be via PayPal. Entries postmarked after the postmark closing date are considered late entries subject to the late fee.

Entries submitted by fax must be received by the postmark closing date. If paying by check, the mailed check must be postmarked by the postmark closing date.

Entries submitted by email must be received by the postmark closing date. Checks that are mailed must be postmarked by postmark closing.

TO USE THE FILLABLE FORMS

DOWNLOAD the CNE August 2024 Summary and Entry Forms from the CKCSC website www.ckcsc.org to your computer. (Current Events – August 2024 CNE Show, More Information link.)

TYPE all of the information required on the form.

PRINT the completed forms.

SIGN the completed forms. (It is a requirement that all entry forms be signed.) <u>TO SUBMIT THESE FORMS VIA EMAIL</u> SCAN and SAVE the completed and signed forms to your computer as a single file. EMAIL the file to the Show Secretary at <u>cneshowsecretary@gmail.com</u> If you are paying by check, mail the check.

TO SUBMIT BY MAIL: Mail the forms to the Show Secretary at the address on the Summary Form . **Be sure to keep a copy.** If you have any questions about these procedures, or need assistance, please contact Flynn Weeks at <u>cneshowsecretary@gmail.com</u>