



# APPLICATION TO REGISTER AN AFFIX

Please read the Cavalier King Charles Spaniel Club, USA, Inc. (CKCSC-USA) guidelines for registering an affix to help you in making your decision. An affix may not be longer than fifteen (15) characters. No punctuation is allowed. The Affix will appear as one (1) word, all capital letters. Please list in the order of your preference. Note that once submitted to the CKCSC-USA, all three (3) choices are binding.

FIRST AFFIX CHOICE:	SECOND AFFIX CHOICE:	THIRD AFFIX CHOICE:
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<b>A P P L I C A N T</b>	NAME OF APPLICANT:			<b>C O - A P P L I C A N T</b>	NAME OF CO-APPLICANT:		
	STREET:				STREET:		
	CITY:	STATE:	ZIP:		CITY:	STATE:	ZIP:
	PRIMARY PHONE:				PRIMARY PHONE:		
	E-MAIL ADDRESS:				E-MAIL ADDRESS:		

I/we certify that I/we have not previously registered an affix with the CKCSC-USA:

SIGNATURE OF <b>AFFIX APPLICANT</b> :	DATE:	SIGNATURE OF <b>AFFIX CO-APPLICANT</b> :	DATE:
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I have included **SUPPLEMENTAL SIGNATURE FORM** for affixes with more than 2 applicants.

If the applicant or any of the co-applicants have registered an affix with any other kennel club, please complete the following and provide certification from that kennel club:

REGISTERED AFFIX:	OWNER(S) OF AFFIX:	NAME OF KENNEL CLUB:
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**NOTE:** If you only have one or two affix choices that you would like to have considered for approval, list **ONLY** those choices. If the Registration Committee cannot approve your first choice, it will automatically consider your other listed choice(s). If none of your choices is acceptable, you will be contacted and asked to make another choice.

**(Please see page 2 of this form for additional pertinent information.)**

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## NEXT STEP: Send to Registration Office:

1. This completed & signed **APPLICATION TO REGISTER AN AFFIX**. Include certification of an affix registered to you in another kennel club.
2. **CORRECT FEE** (see *Fee Schedule in Bulletin or on Website: [www.CKCSC.org](http://www.CKCSC.org)*).  
US Funds Only: Personal Check/Money Order (payable to CKCSC, USA, Inc.) or Credit/Debit Card  
 VISA       MasterCard       Discover       American Express

**Card #:** \_\_\_\_\_ **Exp:** \_\_\_\_/\_\_\_\_

I authorize CKCSC-USA to apply the exact fee necessary to accomplish this transaction.

**Signature of Cardholder** \_\_\_\_\_

(This document will not be processed without authorized signature.)

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## READ BEFORE SENDING:

1. Any individual who has been a Regular Member in good standing for at least one (1) year with the CKCSC-USA and who owns a Cavalier registered with the CKCSC-USA may register an Affix (Kennel Name) with the CKCSC-USA. Any Regular Member who has previously registered Cavalier(s) with a Registry on the List of Approved Registries may apply to register an affix prior to attaining one (1) year's membership in the CKCSC-USA. Associate Membership may be used to fulfill the one (1) year membership requirement, however, only Regular Members may submit an application.
2. A Regular Member in good standing with the CKCSC-USA will have his registered Affix protected against being used as an affix in perpetuity. A person who has terminated his/her membership with the CKCSC-USA will have his/her registered Affix protected for five (5) years after that termination from use in the registered name of a dog. After that time, that Affix will become public domain and it may be used in the registered name of a dog. In certain circumstances, a registered Affix may be granted perpetual protection by action of the Board of Directors of the CKCSC-USA.
3. Clarity and courtesy demand that no affix previously registered with the CKCSC-USA (see List of Affixes on the CKCSC-USA website: [www.CKCSC.org](http://www.CKCSC.org)), The Kennel Club (of Great Britain) or to the best of the Club's knowledge, with any other Kennel Club, or that may cause confusion in any manner, will be accepted. Regular Members who wish to register their Affix with both the CKCSC-USA and the American Kennel Club (AKC) are responsible for verifying that the affix they choose is not a registered affix with the AKC.
4. Affixes are limited to 15 characters, although a shorter one is suggested so you have sufficient characters available for the name of the dog.
5. "REGIS", the CKCSC-USA's affix, is automatically added as a Prefix to the name of all American-bred Cavaliers whose breeder(s) does not wish, or is not eligible, to apply for his/her own registered affix. The use of this naming convention identifies a Cavalier as being both American-bred and registered with the CKCSC-USA. This prefix is to be included in the 25-character limit allowed when naming dogs on any litter application. If the breeder of a Stud Fee Puppy does not have a registered affix and the owner of the stud dog wishes to use his/her affix, then only the Club's prefix plus the name of the puppy will be counted in the 25 character limit. **A fee of \$5.00 per puppy will be charged when "REGIS" is used.**
6. Unique or manufactured words are most likely to be approved since they are least likely to conflict, either phonetically or in spelling, with affixes already in use or with words commonly used by others in naming dogs. Thus, unacceptable affixes would include, but are not necessarily limited to, most adjectives; the surname of the applicant; proper names known to be associated with any Cavalier breeder; canine terms or the name of any breed; names of states, well known cities, towns, schools or places; royal titles; common call names; trade names; names of prominent persons, living or dead; initials; punctuation marks and abbreviations.